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**From:** Hospital Command Center \*HS  
**Sent:** Tuesday, August 27, 2013 2:58 PM1:00  
**To:** HSTS CUSTOMERS  
**Subject:** Update #3: Emergency Unit Relocation

#### Temporary Unit Locations

The flooding and required clean up on 5 West and 6 West has caused both units to be temporarily re-located.

**5 West:** Re-located to **5 North** (12 beds) and **7 North** (12 beds). As needed, additional patients will be directed to **8 Central**.

**6 West:** Re-located to **4 West ICU** (original TCVPO location) (12 beds) and **6 North** (12 beds), with **6 Central** accommodating additional patients as needed.

#### **Phone Calls for Emergency Assistance**

With some patients and staff temporarily in new locations, we want to ensure all requests for emergency assistance are directed to the correct location as quickly as possible.

Until further notice, please provide your physical (geographic) location when making a call for emergency assistance.

#### **Requests for Non-Emergency Assistance**

When requesting assistance please provide the exact physical (geographic) location that you want the person, equipment, or supplies to be delivered.

Thank you for your understanding and continued dedication to serving our patients and visitors.

Terri Haller RN, MSN, MBA, NEA-BC  
Administrator on Call/Incident Commander

Tom Berry  
Director, Emergency Services