



Meeting: Patient Monitoring Steering Committee	Start Time: 1600 hours	Meeting Purpose: Project Update
Date: May 23, 2014	End Time: 1700 hours	Location: Primary Care Executive Conference Room
Facilitator: *Glenn Fielding		
Participants (* attended): *Lorna Facticeau, *Andrea Caulfield, *Holly Hintz, *Lauren Collins, *Scott Croonquist, *Donna Via, *John Knapp, *Patrick Headley, George Rich		
TOPIC	DISCUSSION	
Project Update		
Project Rollout Schedule	<ul style="list-style-type: none"> • The project schedule that was sent out for review to the Steering Committee May 21, 2014 was reviewed. • Views were expressed on the various sequencing methodologies associated with placing new monitoring in the ICU's prior to the Acute areas as represented in the current schedule. • After much discussion, Lorna requested that the schedule be amended to re-sequence the Acute care areas to receive new monitoring after the procedural areas but prior to the ICU units. 	
Emergency Room Implementation – Central Monitoring of PEDS ED	<ul style="list-style-type: none"> • The Emergency Department (ED) is currently slated to have monitoring replaced during the September '14 timeframe. • Current funding scope of the project is to replace current functionality as opposed to upgrading/expanding. • All areas within the ED are currently centrally monitored with the exception of PEDS ED. • Lorna requested the PEDS ED be placed on Central Monitoring and that the hardware, licensure and services associated with doing so be expanded. 	
Philips Wireless Installation Survey	<ul style="list-style-type: none"> • John presented that Philips was being engaged as part of the monitoring contract to perform a Wifi survey for the purpose of providing wireless capability to our monitoring solution. It would entail CAT5 cable runs, Switches, Access Point and Remote Antennae installation. • Discussions around the clinical benefits, areas to be enabled, timeframe and estimated costs for doing so were held. • Lorna approved for Philips to perform the site survey for the following areas; <ul style="list-style-type: none"> ○ Emergency Room (1st floor) ○ Angio procedural area (1st floor) ○ Short Stay Unit (2nd floor) ○ Patient Care Beds/Units (3rd, 4th, 5th, 6th, 7th, and 8th) • Follow-up discussions will be held once the survey and financial components are assembled. 	

<p>Central Monitoring – Future State</p>	<ul style="list-style-type: none"> Lorna requested that operational plans be constructed by the Central Monitoring department – Andrea Caulfield/Lauren Collins – to accommodate the newly expanded capability of PEDS ED and to enable the unit to monitor all Acute care beds within Medical Center as part of our BeSafe program.
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Action Items:

Task	Responsible Party	Due Date
Update the Project Schedule to reflect Acute care installation prior to ICU's	Glenn Fielding / Patrick Headley	
Amend procurement documents to allow for Central Monitoring of PEDS ED	Patrick Headley	
Schedule wireless site survey with Philips	Glenn Fielding	
Develop operational and financial plan to allow the Central Monitoring department to monitor all Acute care beds with each deployment of Philips monitoring	Lauren Collins/Andrea Caulfield	