



Meeting: Patient Monitoring Steering Committee	Start Time: 1400 hours	Meeting Purpose: Project Update
Date: October 28, 2013	End Time: 1500 hours	Location: Primary Care Executive Conference Room
Facilitator: Glenn Fielding		
Participants (* attended): *Lorna Facticeau, *George Rich, *Scott Croonquist, *Donna Via, *John Knapp		
TOPIC	DISCUSSION	
Agreement Status	<ul style="list-style-type: none"> • Original agreement signed May 30, 2013 <ul style="list-style-type: none"> ○ <u>Outstanding:</u> Security Documents, Educational Assistance Language, Vendor Project Manager ○ <u>Finalized post meeting:</u> Security Documents, Educational Assistance Language ○ All subsequent transactions require negotiation (services), procurement and statement of work negotiation/finalization. 	
Project Charter	<ul style="list-style-type: none"> • Finalized and signed July 25, 2013 	
Hemodynamic Monitoring **Go Live – December 9, 2013 in conjunction with Epic Cupid	<ul style="list-style-type: none"> • Security document finalization post meeting today as addendum to original agreement • Procurement activities finalized September 26, 2013. <ul style="list-style-type: none"> ○ Servers (Production & Test) ○ 12 Hemodynamic locations to include IMRIS ○ Interfaces ○ Db conversions • Test environment has been established and interface efforts are underway. <ul style="list-style-type: none"> ○ Servers ○ End user monitor/application hardware ○ Mobile cart prototype • Production servers have been installed and currently functional <ul style="list-style-type: none"> ○ End user devices to arrive October 21, 2013 • Cabling effort was outsourced after two site surveys with the vendors and sub-contractors to address end user hardware placement, cabling, and electrical requirements. • Cabling and electrical work to be performed the week of October 28, 2013 <ul style="list-style-type: none"> ○ Cabling and electrical permits obtained ○ ICRA review and permits obtained for cabling ○ EVS coordinated with for terminal cleans post cabling 	

Patient Monitoring	<ul style="list-style-type: none"> • Security document finalization post meeting today as addendum to original agreement • Risk assessment decision– Revision A (current) to Revision B (Fall 2014) – see attached • Infrastructure design/review with HSTS completed. • Awaiting purchase order finalization from Procurement (12 week lead time) <ul style="list-style-type: none"> ○ 23 servers ○ Test System ○ Interfaces (Epic, Centricity, Cardiopulmonary) ○ IBE Server & Licensure / CSCN Services • Monitor selection methodology (Care model)
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Action Items:

Task	Responsible Party	Due Date
Approval to move forward with REV A until REV B can be put in place was approved.	Committee	10/28/2013
Visitation to Central Monitoring area in Stacey Hall to access infrastructure and ability to transition the area from GE to Philips.	Glenn/John/Scott	10/30/2013
MCEG presentation to be drafted for presentation the week of 11/4 by John and Scott. High level overview of current status.	John/Scott	11/5/2013
Schedule monthly Steering Committee meetings	Glenn	11/6/2013
Follow-up with Facilities about the need for 1000 square feet of space with ample electrical and data to allow for monitor builds over the next 36 months.	Lorna	11/15/2013
Monitor selection committee to be established. Charter/Scope document to be drafted with membership. Review at the next SC meeting.	John	11/15/2013
Project manager follow-up	Lorna	11/15/2013