

5 Central Staff Meeting
Led by: John Ehrhart
5 Central Dayroom:
March 14, 2013

TOPIC	DISCUSSION	ACTION/RESOLUTION
UPDATES:		
Budget	John shared that capital requests are now being collected. If you have ideas for big ticket items, please send them in email to John.	
Survey	John shared the results of the mock Joint Commission Survey and reviewed constant readiness plans for 5 Central.	
Market Adjustment	John provided an update on the organization review of all employee salaries. UVA is committed to being a competitive employer in the market place and has recently invested in research to ensure that employees are receiving a competitive salary. As a result of this review, most employees will be receiving an increase in base pay.	All employees will receive a detailed statement that will include the information on previous and newly adjusted pay. Look for communication about signing up for time with John to receive and review your statement.
Quality and Practice	Practice and Quality chairs: Aileen Feola and Julie Garnett, provided an update on the work of the committee.	Please see minutes posted in 5C Dayroom for more details
OPEN DISCUSSION		
Dynamaps	John reported that he had received some concerns re: Dynamaps and asked for additional detail from the group. Aileen and Lori reported that some were in disrepair with broken handles and cracked faces. CE does not provide a backfill device and are slow to return them to the unit when they are sent down- so they are reluctant to send them. Discussion also included desire to have more on the unit to prevent waiting and delays for vitals.	John will add Dynamaps as a capital request and consult with Joel on the issues of slow turn around.
Staffing/Scheduling	Staff expressed concerns about staffing.	John states he has 4 offers out to fill our last PCA positions. HR is quickly checking their references and I hope to be able to announce start dates soon. I have requested 4 Clin 1s for

Exhibit TL2.a

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		5 Central this year.
Inservices/Training	Staff inquired about Skills Days	The quality & practice committee are working with Kim and Kathleen to plan our unit level Skills Days for mandatory competency demonstration. It will take approximately one hour to complete your sign offs. Two sessions will be held in March: March 20 0800-1100 and March 27 1200-1500. An additional date is being planned for April. If you have time on your schedule as a presenter, Kathleen will be in touch next week on details for content and process.