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**From:** Ragland, Ashley N \*HS **On Behalf Of** Facticeau, Lorna M \*HS  
**Sent:** Tuesday, March 25, 2014 3:42 PM  
**To:** CL Registered Nurses  
**Cc:** CL Inpatient Nurse Managers; CL Nurse Managers  
**Subject:** CE Direct Access Update: Time Sensitive  
**Importance:** High

Dear UVAHS Nurses,

We have recently established a three year contract with CE Direct that requires a *partial* reallocation of assigned seats to access the program. CE Direct provides more than 800 continuing education classes that include over 900 hours of certification test preparation.

Approximately half of the purchased seats are reserved for nursing staff to support institutional certification in stroke and trauma. The remaining seats will be reallocated on a first-come, first-serve basis.

**If you do NOT work in one of the following nursing patient care areas and currently have CE Direct access, your CE Direct seat will be disabled on Monday, March 31, 2014. If you do work in one of these areas and currently have access to CE Direct you will retain your seat – no action on your part is required** (if you work in one of the these areas and don't have a CE Direct seat, complete the application and you will be sent instructions regarding how to access CE Direct).

<b>Nursing Care Areas With Protected CE Direct Seat Allocation</b>	
<b>Emergency department</b>	<b>STBICU</b>
<b>Pegasus</b>	<b>NNICU</b>
<b>PACU</b>	<b>6 North, 6 West, 6 East</b>
<b>OR</b>	<b>7 West, 7 Central, 7 North</b>
<b>Surgical Admission Suite</b>	<b>PICU</b>
<b>5 West, 5 North</b>	<b>KCRC</b>
<b>Emergency department</b>	<b>Interventional Neuro-Radiology.</b>
<b>Staffing Resource office</b>	

If you do not work in one of these areas and want a CE Direct seat and password please complete the attached application and submit to Jeremy Shifflett in Nursing Education Services at [JHS9G@hscmail.mcc.virginia.edu](mailto:JHS9G@hscmail.mcc.virginia.edu). Your request will be processed and you will receive directions on how to access CE Direct and change the generic password. After all available seats have been reallocated; new applications received will be added to a wait list.

Please note that once you are assigned a seat you are committing to completing a minimum of 4 courses per year in return for CE Direct access. This will help ensure an effective return on this sizeable investment.

There are many opportunities to receive continuing education and continuing education contact hours in addition to those offered by CE Direct. Please see *Continuing Education* and *Online CE Resources* links on the Nursing Education Services website for more information  
<http://www.healthsystem.virginia.edu/pub/nursingeducationservices>.

Please contact Jeremy Shifflett if you have questions or require assistance.



**CE Direct  
Application.docx**

Susan Galloway, RN, MSN  
Director, Nursing Education Services  
[SJG8D@Virginia.edu](mailto:SJG8D@Virginia.edu)  
Cell: 434-465-8918

Nursing Education Services  
2014 CE Direct Seat Application

1. I will commit to taking a minimum of four CE Direct courses each of the three years I have a seat.

Yes

No

2. I am a nurse on one of the following units.

Staffing Resource Office, Emergency department, Pegasus, PACU, OR, Surgical Admission Suite, 5 west, 5 North, STBICU, NNICU, 6 North, 6 West, 6 East, 7 West, 7 Central, 7 North, PICU, KCRC, or Interventional Neuro-radiology.

Yes

No

Your information:

**Name:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Once completed, please email this form to [Jhs9g@virginia.edu](mailto:Jhs9g@virginia.edu)