



**Vice President and Chief Executive Officer of the Medical Center**

**MEDICAL CENTER POLICY NO. 0166**

- A. SUBJECT: Hostage Incident
- B. EFFECTIVE DATE: October 1, 2013 (R)
- C. POLICY:

All persons providing patient care or other services within or for the benefit of the Medical Center, regardless of employer (“Covered Persons”) shall be familiar with the procedures, established by the University of Virginia Police, to be taken should a hostage situation be suspected at the Medical Center.

D. PROCEDURE:

1. For incidents occurring at University Hospital, all buildings physically connected to University Hospital,<sup>1</sup> and contiguous locations<sup>2</sup> the following procedures should be followed:
  - a. Covered Persons, upon suspecting that any person has been placed in a hostage situation, shall immediately call the University Emergency Operator at 4-2012 and report the hostage incident, the incident location, and any other pertinent information.
  - b. The University Emergency Operator shall immediately notify the 911 Emergency Communications Center and the “Hostage Incident Management Team” (includes Medical Center Security, Administrator-on-Call, Nursing Supervisor, Emergency Management and Public Relations on-call).
  - c. The University of Virginia Police shall take charge of the hostage area upon arrival at the facility, shall establish incident command, and shall thereafter coordinate all matters related to the hostage situation. The Medical Center Security Department shall provide assistance.
  - d. Covered Persons shall cooperate fully with and follow directions issued by the University Police and shall inform such officers of the medical needs of patients and the appropriate

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<sup>1</sup> “All buildings physically connected to University Hospital” include Jordan Hall, Primary Care Center, West Complex, McKim Hall, Lee Street Connective Elements (including Claude Moore Library), Lee Street Parking Garage, and 11<sup>th</sup> Street Parking Garage

<sup>2</sup> Contiguous locations include: Emily Couric Clinical Cancer Center, MR4, MR5, MR6, Teen Health Center, Outpatient Surgery Center, 1222 JPA, Stacey Hall, Clinical Laboratory Building, Republic Plaza, Patton Mansion, 999 Grove Street, KCRC, Program Management Office and South Street Parking Garage.

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- responses to those needs. Maintaining the ability to address patients' medical needs throughout the hostage incident shall remain a high priority.
2. For incidents occurring at Off-Grounds and Satellite Facilities<sup>3</sup> the following procedures shall be followed:
    - a. Covered Persons, upon suspecting that any person has been placed in a hostage situation at an off-grounds facility of the Medical Center, shall call 911 immediately and report the hostage incident, the location of such incident, and any other pertinent information.
    - b. The off-grounds/satellite area staff shall notify the UVA Emergency Manager On-Call (434.982.3500, PIC 1655) and report the incident.
    - c. The local police in the jurisdiction of the specific Medical Center facility shall take charge of the hostage area upon arrival at the facility.
    - d. Covered Persons shall cooperate fully with, and follow directions issued by, the local police and shall inform such officers of the medical needs of patients and the appropriate responses to those needs. Maintaining the ability to address patients' medical needs throughout the hostage incident shall remain a high priority.
  3. The respective employers of each Covered Person (i.e., Medical Center, University Physicians Group, School of Nursing and School of Medicine) are responsible for providing training and orientation to the requirements of this policy.

SIGNATURE:



R. Edward Howell, CEO, UVA Medical Center

DATE:

9/24/13

Medical Center Policy No. 0166 (R)

Approved March 1996

Revised February 1999, November 2002, August 2003, March 2006, September 2009, September 2012, September 2013

Approved by Chief Environment of Care Officer

Approved by Medical Center Administration

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<sup>3</sup> Off Grounds or Satellite Facilities are locations that are not identified in Footnote 1 or Footnote 2.