

MICU Staff Meeting
May 10th, 2012

Present: Rick Carpenter, April Hyman, Molly Battle, Lisa Harrison, Kris Blackstone, Ruth Kohl, Sarah Kaplan, Katelyn Overstreet, Cheri Blevins, Sharon Bragg, Jessica Maurhoff, Mariah Rogers, Teio Nabee, Allie Tran, Alison Poeppel, Mary Ann Thompson (guest)

Item: CMS Survey

Discussion: It has been several years since CMS last visited the Medical Center for a full survey. CMS determines accreditation for Medicaid and Medicare reimbursements. CMS focuses on environment, policies and clinical procedures. We should expect them anytime within the next 45 days.

Item: Employee Engagement Survey

Discussion: Our next survey will begin on June 4th and end on June 18th. This year the Medical Center's goal is 90% but our unit's goal is 100%. We encourage everyone to fill it out. Leadership Development, Employee Communication and Pay & Recognition are the areas that have been focused on in response to last year's survey.

Item: Update on MICU refurbishment

Discussion: Rick is working with the project manager setting up some times for the staff to take tours in groups of four or five. Your input regarding layout, anticipated needs will be welcomed. Anticipated final move will be August. We will use a similar format of white board notes to quickly identify issues.

Item: Update on alarm solutions for North Tower (Mary Ann Thompson)

Discussion: As part of the response to alarm audibility issues brought forward by MICU staff in the north tower, CIC monitors are being increased to 32 inch monitors and 2 will be added across from room 3128 and 3133. When this work is done you will be able to see the CIC from any patient doorway which will improve the ability to identify alarm locations. Infusion pumps and "stand-alone" equipment, such as NextStage CRRT, are being worked on as well. We are also looking at pagers for the staff as well to alert the RN to alarm locations. The patient rooms will require some wiring to tie the equipment into the system.

Item: Fire alarm system for north tower

Discussion: The new fire system alarms continuously on the floor above and below alarm floor. The fire plan is being modified reducing the confusion about when to respond. The fire plan template is being updated and sessions will be held with staff demonstrating a mock evacuation. The Fire Marshall will be attending our staff meeting soon so please stayed tuned for more information.

Item: Plan for expansion

Discussion: As of right now there is no set date to start expanding the number of MICU beds. One item for consideration is to increase the number of NP's with the possibility of an NP service. Please stay tuned for more updates.

Item: Recognition-Spring award ceremony

Discussion: Gary Jones has been nominated by several employees for “Preceptor of the Year”. The award ceremony will take place Friday May 11th, 2012 at 1430 in Jordan Hall auditorium. Cheri Blevins won the “AACN Circle of Excellence Clinical Nurse Specialist” award and will be receiving her award at NTI in Orlando, Florida. Several activities have been going on this week for Nurses Week.

Item: New employees

Discussion: Ann Dean is one of our new NP’s. Please take the time to welcome her to our team. There are a few people still on orientation and we will have 9 to 10 new grads coming.

Item: PTO cash-out

Discussion: The mid-year payout for this year will be reflected on the pay check dated June 15, 2012. Employees who have over 40 hours in their PTO balance (as of May 26, 2012) are eligible for the cash-out opportunity. A notice will be emailed to all eligible employees with instructions on how to request the cash-out option on HR Self Service in late May. This is a result in your response from last year’s employee engagement survey.

The next MICU staff meeting will be held on June 5th, 2012. It is not mandatory that all attend, but it is important that you plan to attend. Please advise April Hyman if you have any items for the agenda no later than October 24th.

R. M. Carpenter
Manager, MICU

It is the responsibility of all staff not attending the meeting to read the minutes. Meeting minutes are emailed to all MICU employees and a copy is posted in the Staff Lounge.